



# West Bengal State Electricity Distribution Company Limited

(A Government of West Bengal Enterprise)

## Chief Engineer (Dist.-North) Office

2<sup>nd</sup> Mile, Sevoke Road, Siliguri, Darjeeling, West Bengal – 734 001

E-mail: ced.north@wbasedcl.in

### NOTICE INVITING e-TENDER

NIT No: C.E.(Dist.-North)/e-Tender/2023-24/02 Date: 23.02.2024

Online Item rate e-Tender in two parts (Technical & Financial) for the under mentioned work is invited by the Chief Engineer (Dist.-North), Siliguri from eligible, bonafide, resourceful and experienced contractors of limited number of renowned agencies for under mentioned work as per specified terms, conditions and specifications.

| Name of the work  | Estimated Amount (Rs.) (including 1% Cess & excluding GST) | Completion Time                          | Maintenance Period  | Earnest Money Deposit (Rs.) |
|---|--|--|---|-----------------------------|
| Supply, Delivery, Installation and Commissioning of 5 nos. of Split-type Inverter Air Conditioner Machines (01 Ton Each) at Office of the Chief Engineer (Dist.-North), WBSEDCL at 2 <sup>nd</sup> Floor, Administrative Building at Power House Campus, 2 <sup>nd</sup> Mile, Sevoke Road, Siliguri – 734001 along with 01 Year Post Maintenance period from Date of installation and commissioning. | Item Rate e-Tender   | 10 (Ten) days from date of Site Handover | 01 (One) year from date of installation and commissioning | Rs.7,000/-                  |

1. Intending bidders may deposit Earnest Money Deposit (EMD) through WB e-tender portal only as mentioned in the above chart. EMD collected will be settled on prayer for the rejected or unsuccessful bids and shall be refunded in the bank account of participating bidders directly from WBSEDCL. Bank account & other necessary details shall be submitted by the participating agency in the prescribed format as in the Annexures below However, for successful bidder the Earnest Money will be converted into Security Deposit.

2. Both **Technical Bid** and **Financial Bid** are to be submitted concurrently duly signed by the Bidder (Details of which has been narrated in 'Instruction to Bidders') as per Schedule stated in Sl.No.8.

3. **Eligibility criteria for participation intender:** The pre-qualification criteria will be subject to bidder's fulfillment of the qualification criteria set forth and stipulated hereunder & substantiated by authentic and relevant information and details. The bidders shall also have experience and proven track record in taking up and completion of the work of magnitude and nature similar to the items as mentioned hereunder.

**(A) Technical Requirement:**

The bidder must have successfully completed **similar work/works (with copy of successful execution certificate/completion certificate/final payment certificate have to be submitted with the bid)** during last **07(Seven)** years (i.e. upto 31.01.2024) at WBSEDCL or in any other Government / WBSETCL / WBPDC / PSU / Other Financial Establishment like Bank, Insurance Company etc.





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Satisfactory Completion Certificate, Value of work-done and Date of completion of the work and detail communicational address along with contact details of the Client should be submitted by the Bidder. Completion Certificate from the concerned Executive Engineer/District Engineer/Divisional Engineer or equivalent rank and above will be treated as valid credential. The bidder is to submit the LOA/Execution Order/PO in full along with the BOQ showing the full description of items in respect of the work for which completion certificate is being submitted. Delay in completion of work, if any, must be mentioned in completion certificate along with the reason.

#### (B) Statutory/Non-Statutory requirements:

All categories of prospective Bidders (Firm/Entity) shall have to submit valid copies of the following documents (All the documents must be in the name of the Firm/Entity apply ingas prospective bidders):

- I. Professional Tax Registration Certificate/Registration No. (P. Tax Registration Certificate/ Enrollment Certificate as applicable), current professional tax payment certificate along with payment challan, if applicable.
- II. GST Registration Certificate No with up to date return/challan for last three months Oct to Dec'23 /Dec'23, [Quarterly/ Monthly return as applicable].
- III. PAN Card and Income Tax Return for last three Assessment Years.
- IV. Valid up-to-date Trade License/ Enlistment Certificate in respect of the prospective Bidder:
- V. Valid authorization/ dealership/channel partnership/Re-seller certificate issued by the manufacturer for the current year.
- VI. Registration Certificates of Firms/ Entities,
  - a. Proprietorship Firm (Valid Trade License),
  - b. Partnership Firm (Valid Partnership Deed, Valid Trade License),
  - c. Ltd Company (Incorporation certificate i.e. MOA and AOA, Valid Trade License),
  - d. Co-operative Society (Society Registration copy, valid Trade License).

**NB: Any MOU/Temporary Agreement/Joint Ventures/Consortium/ Any other arrangement to constitute an Entity having no statutory Registration Certificates (Non-Permanent Establishment) beyond the above entities [mentioned in VIII (a) to (d)] for the purpose of applying as prospective bidder will not be considered as valid document.**

- VII. Performance as prime contractor applying as prospective bidder for execution of similar nature of work for last seven years will only be considered.
- VIII. Information regarding any past and current litigation with WBSEDCL/WBSETCL/Govt./PSU/ Reputed Private Institute/Company in which the bidder is involved, the party's concerned and disputed amount.
- IX. Neither prospective Bidder nor any of the constituent partners had been be barred to participate in any Tender by any Government Department/Semi-Govt/Govt Undertakings/ Enterprise etc. during the last 5 (five) years prior to the date of this NIT. Such debarring will be considered as disqualification towards eligibility. A declaration on Rs. 100.00/- Non-Judicial Stamp duly notarized by Notary Public, in this respect has to be furnished by the prospective bidders.





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- X. Net worth for the each of the last 03 (three) Financial Years should be positive. Net worth means the sum total of the paid up capital and free reserves (excluding reserves created out of revaluation) reduced by aggregate value of accumulated losses (including debit balance in profit and loss account for current year) and intangible assets.
- XI. The bidder's Minimum Average Annual Turnover (MAAT) for last 03 (three) Financial Years shall not be less than Rs.1,00,000/- per year.
- XII. The working capital of the bidder in the preceding year of bid submission shall not be less than Rs.1,00,000/- per year.
- XIII. **The prospective Bidders or any of their constituent partner shall neither have abandoned any work nor any of their contract have been rescinded during the last 5 (five) years. Such abandonment or rescission will be considered as disqualification towards eligibility. A declaration on Rs. 100.00/- Non-Judicial Stamp duly notarized by Notary Public, in this respect has to be furnished by the prospective bidders. (Non-statutory Documents)**
- XIV. No conditional/incomplete/inadequate/wrong submission of Tender Documents and facts will be accepted under any circumstances and no further prayer for consideration will be entertained.
- XV. **Details of Eligibility criteria for participation in tender for Electrical Works are mentioned in Instruction to Bidders (SECTION-A) under the head A-2. (Sl. No. vii, viii & ix) Non statutory cover containing of Eligibility criteria for participation in tender.**
4. The **FINANCIAL OFFER** of the prospective bidder will be considered only if the **TECHNICAL BID** of the Bidder is found qualified by the WBSEDCL. The decision of the WBSEDCL will be final and absolute in this respect. The list of Qualified Bidders of Technical Bid will be displayed in the website.
5. **No mobilization advance and secured advance will be allowed.**
6. A prospective Bidder shall be allowed to participate in the tender either in the capacity of individual or as a partner of firm, Society, Company, Registered Unemployed Engineers Co-operative Society/Registered Labour Co-operative Society. If found applied severally in a single job, all his offers will be rejected for that job.
7. Bid shall remain valid for a period not less than 180 (one hundred twenty) days from the date of opening of Financial Bid. If the bidder modifies/withdraws the bid during the interval between the deadline for submission of bids and the expiry of the period of bid validity, the bid will be cancelled with forfeiture of earnest money deposit (EMD).

### 8. Date and Time Schedule:

| Sl. No. | Particulars                                       | Date & Time               |
|---------|---|---------------------------|
| 1.      | Date of Publishing of N.I.T. & other Documents    | 04.03.2024 at 11.00 hrs   |
| 3.      | Date of pre-bid meeting                           | 07.03.2024 at 14.00 hrs   |
| 4.      | Bid submission start date                         | 11.03.2024 from 11.00 hrs |
| 6.      | Bid Submission closing date                       | 19.03.2024 Upto 11:00 hrs |
| 9.      | Technical Bid opening date                        | 21.03.2024 at 11:00 hrs   |
| 10.     | Date of releasing list for Technically Evaluation | To be intimated later     |
| 11.     | Financial Bid opening Date                        | To be intimated late      |

9. **Pre-bid Meeting:** All the interested bidders are requested to participate in pre-bid meeting, which shall be held on as scheduled above at 1<sup>st</sup> Floor, Conference Room, Administrative Building of Zonal Manager, Siliguri, WBSEDCL at Power House Campus, 2nd Mile, Sevoke Road, Opposite Cosmos Mall,





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Siliguri – 734001. For any necessary clarification or communications regarding the pre-bid meeting shall be addressed at [ced.north@wbasedcl.in](mailto:ced.north@wbasedcl.in) or Mob - 7872162305/9883601366. Discussion related to site inspection, suitable place of installation & associated material estimation etc. along with any clarifications or corrigendum related issues shall be elaborately presented by the WBSEDCL authorized personnel in the Pre-bid Meeting. The intending bidders are requested to intimate details of their authorized attending member(s) in the aforesaid communication details at least 01 day prior to the actual time of arrival. **The authority encourages the intending bidders to attend the pre-bid meeting to acquire information regarding installation locations as per authority's decision & bidder's option which will be preferable and cost effective. (Please see scope of works (Point 02) at General Conditions of Contract Specification for details).**

10. The Bidder at the Bidder's own responsibility and cost, are encouraged to visit and examine the site of works and its surroundings and obtain all information that may be necessary for preparing the Bid and entering into a contract for the work as mentioned in the Notice Inviting Tender. The cost of visiting the site shall be at the Bidder's own expense.

11. The WBSEDCL reserves the right to accept or reject any offer without assigning any reason whatsoever and is not liable for any cost that might have been incurred by any Bidder at any stage of Bidding.

12. Prospective applicants are advised to note carefully the minimum qualification criteria as mentioned in 'Instructions to Bidders' stated in Section – 'A' before tendering the bids.

13. **Exemption from deposition of earnest money deposit (EMD) shall not be allowed under any circumstances.**

14. Conditional / Incomplete tender will not be accepted under any circumstances.

15. The intending Bidders are required to quote the rate **in the Financial Cover as per annexure format of the tendering process only.**

16. During scrutiny, if it comes to the notice of the tender inviting authority that the credential or any other paper found incorrect / manufactured / fabricated, that bidder would not be allowed to participate in the tender and that application will be rejected without any prejudice.

17. Canvassing in connection with the tender is strictly prohibited in the Tender submitted by the Contractor.


18. The eligibility of a Bidder will be ascertained on the basis of the documents submitted by a Bidder in support of eligibility criteria. If any document submitted by a Bidder is incorrect/ manufactured / fabricated or false at any stage, his Tender will be out rightly rejected and legal action will be taken against him.

19. The participating bidders may please note that the successful bidder shall have to submit an Indemnity Bond along with Agreement in the prescribed format before commencement of the work.

20. The WBSEDCL does not bind itself to accept the lowest bidder and reserves the right to reject any or all tender(s) or to split the whole work to more than one contractor without assigning any reason whatsoever.

21. The WBSEDCL reserves the right to cancel the N.I.T. due to unavoidable circumstances and no claim in this respect will be entertained.

22. Measurement and Terms of Payment: GST invoice in triplicate after supply delivery and installation of AC Machines at Designated Office Place along with Bank mandate form, GST Invoice, challan & E-way bill duly signed by the Supervising Officer & Controlling Officer of WBSEDCL and other relevant papers should be submitted to the office of The Chief Engineer (Distribution-North), WBSEDCL, Siliguri-734001.

  
(M. M. DE) 23/2/24  
Chief Engineer (Dist. – North)  
WBSEDCL